

# **Annual Public Notice of Special Education Services and Programs, Services for Gifted Students, and Services for Protected Handicapped Students**

## **Notice to Parents**

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find responsibilities. School districts (SDs), intermediate units (IUs) and charter schools (CSs) are required to conduct child find activities for children who may be eligible for services via Section 504 of the Rehabilitation Act of 1973. For additional information related to Section 504/Chapter 15 services, parents may refer to Section 504, Chapter 15, and the Basic Education Circular entitled Implementation of Chapter 15. Also, school districts are required to conduct child find activities for children who may be eligible for gifted services via 22 Pa Code Chapter 16. For additional information regarding gifted services, parents may refer to 22 PA Code Chapter 16. If a student is both gifted and eligible for Special Education, the procedures in IDEA and Chapter 14 shall take precedence.

This notice shall inform parents throughout the school district, intermediate unit, and charter school of the child identification activities and of the procedures followed to ensure confidentiality of information pertaining to students with disabilities or eligible young children. In addition to this public notice, each school district, intermediate unit, and charter school shall publish written information in the handbook and on the web site. Children age three through twenty-one can be eligible for special education programs and services. If parents believe that their child may be eligible for special education, the parent should contact the staff member identified for their school district of residence, listed at the end of this public notice.

Children age three through the age of admission to first grade are also eligible if they have developmental delays and, as a result, need Special Education and related services. Developmental delay is defined as a child who is less than the age of beginners and at least 3 years of age and is considered to have a developmental delay when one of the following exists: (i) The child's score, on a developmental assessment device, on an assessment instrument which yields a score in months, indicates that the child is delayed by 25% of the child's chronological age in one or more developmental areas. (ii) The child is delayed in one or more of the developmental areas, as documented by test performance of 1.5 standard deviations below the mean on standardized tests. Developmental areas include cognitive, communicative, physical, social/emotional and self-help. For additional information you may contact Eric Bostick, Supervisor of Preschool/Early Intervention, Capital Area Intermediate Unit #15, at [ebostick@caiu.org](mailto:ebostick@caiu.org), or at 717-732-8400, ext. 8619.

## **Evaluation Process**

Each school district, intermediate unit, and charter school has a procedure in place by which parents can request an evaluation. For information about procedures applicable to your child, contact the school that your child attends. Telephone numbers and addresses can be found at the end of this notice. Parents of preschool age children, age three through five, may request an evaluation in writing by addressing a letter to Eric Bostick, Supervisor of Preschool/Early Intervention, Capital Area Intermediate Unit #15.

## **Consent**

School entities cannot proceed with an evaluation, or with the initial provision of special education and related services, without the written consent of the parents. For additional information related to consent, please refer to the Procedural Safeguards Notice which can be found at the PaTTAN website, [www.Pattan.net](http://www.Pattan.net). Once written parental consent is obtained, the district will proceed with the evaluation process. If the parent disagrees with the evaluation results, the parent can request an independent education evaluation at public expense.

## **Program Development**

Once the evaluation process is completed, a team of qualified professionals and parents determine whether the child is eligible. If the child is eligible, the Individualized Education Program team meets, develops the program, and determines the educational placement. Once the IEP team develops the program and determines the educational placement, school district staff, intermediate unit staff, and/or charter school staff will issue a Notice of Recommended Educational Placement/Prior Written Notice (NOREP/PWN). Your written

consent is required before initial services can be provided. The parent has the right to revoke consent after initial placement.

**Confidentiality of Information:**

The school districts, intermediate units and charter schools maintain records concerning all children enrolled in the school, including students with disabilities. All records are maintained in the strictest confidentiality. Your consent, or consent of an eligible child who has reached the age of majority under state law, must be obtained before personally identifiable information is released, except as permitted under the Family Education Rights and Privacy Act (FERPA). The age of majority in Pennsylvania is age 21. Each participating agency must protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages. One official at each participating agency must assume responsibility for ensuring the confidentiality of any personally identifiable information. Each participating agency must maintain, for public inspection, a current listing of the names and positions of those employees within the agency who have access to personally identifiable information.

For additional information related to student records, parents can refer to the Family Education Rights and Privacy Act (FERPA).

This notice is only a summary of the Special Education services, evaluation and screening activities, and rights and protections pertaining to children with disabilities, children thought to be disabled, and their parents. **For more information or to request evaluation or screening of a public or private school child, contact the responsible school entity listed below. For preschool age children, information may be obtained and screenings and evaluations may be requested by contacting the Intermediate Unit.** The addresses of these schools are as follows:

<p><b>INTERMEDIATE UNIT</b>          Capital Area Intermediate Unit #15          Alicia M. McDonald          55 Miller Street          Enola, PA 17025-1640          717-732-8400  <a href="http://www.caiu.org">www.caiu.org</a></p>	<p><b>Loysville Youth Development Center</b>          Clyde Caldwell          24 Opportunity Drive          Loysville, PA 17047          717-789-5529  <a href="http://www.caiu.org">www.caiu.org</a></p>
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<b>SCHOOL DISTRICT OFFICES</b>	
<p><b>Big Spring School District</b>          William Gillet          45 Mt. Rock Road          Newville, PA 17241          717-776-2422  <a href="http://www.bigspringsd.org">www.bigspringsd.org</a></p>	<p><b>Camp Hill School District</b>          Tracey Quigley-Jones          2627 Chestnut Street          Camp Hill, PA 17011          717-901-2400  <a href="http://www.camphillsd.k12.pa.us">www.camphillsd.k12.pa.us</a></p>
<p><b>Carlisle Area School District</b>          Rita Warren          623 W. Penn Street          Carlisle, PA 17013          717-240-6800  <a href="http://www.carliseschools.org">www.carliseschools.org</a></p>	<p><b>Central Dauphin School District</b>          Amy Pastorak          600 Rutherford Road          Harrisburg, PA 17109          717-545-4703  <a href="http://www.cdschools.org">www.cdschools.org</a></p>
<p><b>Cumberland Valley School District</b>          Gaynelle Angelo          6746 Carlisle Pike          Mechanicsburg, PA 17050          717-506-3336  <a href="http://www.cvschools.org">www.cvschools.org</a></p>	<p><b>Derry Township School District</b>          Kirsten Scheurich          30 E. Granada Avenue          PO Box 898          Hershey, PA 17033          717-534-2501 opt. 9  <a href="http://www.hershey.k12.pa.us">www.hershey.k12.pa.us</a></p>

<p><b>East Pennsboro Area School District</b>  Kathy Kramer  890 Valley Street  Enola, PA 17025  717-732-3601  <a href="http://www.epasd.k12.pa.us">www.epasd.k12.pa.us</a></p>	<p><b>Greenwood School District</b>  Barbara Sheaffer  405 E. Sunbury Street  Millerstown, PA 17062  717-589-3117  <a href="http://www.greenwoodsd.org">www.greenwoodsd.org</a></p>
<p><b>Halifax Area School District</b>  Matthew Czaplicki  3940 Peters Mountain Road  Halifax, PA 17032  717-896-4056  <a href="http://www.hasd.us">www.hasd.us</a></p>	<p><b>Harrisburg School District</b>  Yolanda Goodwin-Humphrey  1601 State Street  Harrisburg, PA 17103  717-703-1290  <a href="http://www.hbgds.k12.pa.us">www.hbgds.k12.pa.us</a></p>
<p><b>Lower Dauphin School District</b>  Dan Berra  291 E. Main Street  Hummelstown, PA 17036-1799  717-566-5318  <a href="http://www.ldsd.org">www.ldsd.org</a></p>	<p><b>Mechanicsburg Area School District</b>  Paul Bigham  100 E. Elmwood Avenue  Mechanicsburg, PA 17055  717-691-4522  <a href="http://www.mbgds.org">www.mbgds.org</a></p>
<p><b>Middletown Area School District</b>  Krystal Palmer  55 W. Water Street  Middletown, PA 17057  717-948-3300  <a href="http://www.raiderweb.org">www.raiderweb.org</a></p>	<p><b>Millersburg Area School District</b>  Jennifer Wicht  799 Center Street  Millersburg, PA 17061-1420  717-692-2108  <a href="http://www.mlbgds.k12.pa.us">www.mlbgds.k12.pa.us</a></p>
<p><b>Newport School District</b>  Mary Kay Hunter  420 Fickes Lane, PO Box 9  Newport, PA 17074  717-567-2529  <a href="http://www.newportsd.org">www.newportsd.org</a></p>	<p><b>Northern York County School District</b>  Shelly Thomas  650 S. Baltimore Street  Dillsburg, PA 17019-1035  717-432-8691;  <a href="http://www.northernpolarbears.com">www.northernpolarbears.com</a></p>
<p><b>Shippensburg Area School District</b>  Margaret 'Peggy' Crider  317 N. Morris Street  Shippensburg, PA 17257  717-530-2700  <a href="http://www.ship.k12.pa.us">www.ship.k12.pa.us</a></p>	<p><b>South Middleton School District</b>  Janette Fulton  4 Forge Road  Boiling Springs, PA 17007  717-258-6484  <a href="http://www.smsd.us">www.smsd.us</a></p>
<p><b>Steelton-Highspire School District</b>  Keri Poston  250 Reynders Ave.  Steelton, PA 17113-7645  717-704-3800  <a href="http://www.shsd.k12.pa.us">www.shsd.k12.pa.us</a></p>	<p><b>Susquehanna Township School District</b>  David Depew  2579 Interstate Dr.  Harrisburg, PA 17110  717-657-5100  <a href="http://www.hannasd.org">www.hannasd.org</a></p>
<p><b>Susquenita School District</b>  Sonja Brunner  1725 Schoolhouse Road  Duncannon, PA 17020  717-957-6000  <a href="http://www.susq.k12.pa.us">www.susq.k12.pa.us</a></p>	<p><b>Upper Dauphin Area School District</b>  Heather Haupt  5668 State Route 209  Lykens, PA 17048  717-362-6573  <a href="http://www.udasd.org">www.udasd.org</a></p>

<b>West Perry School District</b> Stephanie States 2606 Shermans Valley Road Elliottsburg, PA 17024-9706 789-3934 <a href="http://www.westperry.org">www.westperry.org</a>	<b>West Shore School District</b> Geraldine Ryan-Washington 507 Fishing Creek Road PO Box 803 New Cumberland, PA 17070-0803 717-938-9577 <a href="http://www.wssd.k12.pa.us">www.wssd.k12.pa.us</a>
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<b>COMPREHENSIVE TECHNICAL SCHOOL</b> <b>Dauphin County Technical School</b> Jan L. Zeager 6001 Locust Lane Harrisburg, PA 17109-5631 717-652-3170 <a href="http://www.dcts.org">www.dcts.org</a>
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<b>CHARTER SCHOOLS</b>	
<b>Capital Area School for the Arts Charter School</b> Timothy Wendling 150 Strawberry Square Harrisburg, PA 17101 717-732-8450 <a href="http://www.casa-arts.org">www.casa-arts.org</a>	<b>Commonwealth Charter Academy</b> Paulie Zozos, Director of Special Education 1426 N. 3 <sup>rd</sup> Street, 4 <sup>th</sup> Floor Harrisburg, PA 17102 Phone 717-651-7200 <a href="http://www.ccaeducate.me">www.ccaeducate.me</a>
<b>Infinity Charter School</b> Suzanne Gausman 5405 Locust Lane Harrisburg, PA 17109 717-238-1880 <a href="http://www.infinityschool.org">www.infinityschool.org</a>	<b>Premier Arts and Science Charter School</b> Danielle Sims 500 N 17 <sup>th</sup> Street Harrisburg, PA 17103-1549 717-234-3200 <a href="http://www.pascs.net">www.pascs.net</a>
<b>Reach Cyber Charter School</b> Jennifer Berry-Propst 750 E Park Dr, Suite 204 Harrisburg, PA 17111 570-260-6516 <a href="http://www.connectionsacademy.com/reach-cyber-school">http://www.connectionsacademy.com/reach-cyber-school</a>	<b>Sylvan Heights Science Charter School</b> Timothy Hess 915 S. 13 <sup>th</sup> Street Harrisburg, PA 17104 717-232-9220 <a href="http://www.shscs.org">www.shscs.org</a>

The school entity or charter school will not discriminate in employment, educational programs, or activities based on race, color, national origin, age, sex, handicap, creed, marital status or because a person is a disabled veteran or a veteran of the Vietnam era. No preschool, elementary or secondary school pupil enrolled in a school district, intermediate unit, or charter school program shall be denied equal opportunity to participate in age and program appropriate instruction or activities due to race, color, handicap, creed, national origin, marital status or financial hardship.